



GLAM TOP END

ALIA GLAM Top End Terms of Reference

Purpose

The GLAM Top End group is a cross-sectoral group for all information professionals and GLAM members, to connect people from galleries, libraries, archives and museums across the Top End region of the Northern Territory.

Focus

The network provides a platform for GLAM practitioners and students in the Top End area to attend social and informal professional development events, and to network and collaborate with like-minded people.

Commitment to sustainability and leadership development

ALIA GLAM Top End is committed to leadership development and sustainability of the group. This is carried out by setting timeframes for the appointment for the founding Co-convenors roles, by surveying the group members for what they want for the group, and by providing opportunities for people to contribute to the group's activities.

Membership

The Group is open to all. Only ALIA Members may hold an office bearing role (such as convenor*, treasurer^ or secretary**). Appointment to an office bearing role is for a 2-year term, however the position can be held for multiple terms.

The Executive Committee has the following office holders:

- Co-convenor: Sarah Doecke - term of appointment 2 years
- Co-convenor: Stacey Rosser - term of appointment 2 years
- Secretary: Stacey Rosser - term of appointment 1 year

Office holders must be an ALIA personal member or the formal nominee of the appointed representative, of an Institutional or Corporate Member.

* All Groups must have a Convenor

* All Groups must have a Secretary

^Only required for Financial Groups

Determining Office Holders

Call for EOI. In the case of multiple EOIs, the group will vote to determine its officer holders.

Relationships

The Group will work collaboratively with ALIA National Office and other ALIA Committees and Groups as required. The following Groups or Committees are of relevance:

- Libraries and Archives NT
- [NT Recognition Award](#) Working Group (to be established)

Responsibilities

The Core Committee is responsible for following the guidance in the Groups Handbook. The Group will chair the [ALIA NT Recognition Award](#) Working Group and organise the annual NT Recognition Award (from 2024).

Frequency of Meetings

The Group will hold quarterly meetings, with out of session meeting to be held as required when organising events.

Changes to the terms of reference

The terms of reference may be revised by the Executive Committee in consultation with Group members and submitted to the ALIA CEO for approval.

Version history

Drafted September 2023